



INTERNATIONAL  
UNIVERSITY  
SPORTS  
FEDERATION

**FISU WORLD UNIVERSITY GAMES  
WINTER EDITION**

**GENERAL REGULATIONS  
CITY – COUNTRY  
DAY TO DAY MONTH YEAR**

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[www.fisu.net](http://www.fisu.net)

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## ABBREVIATIONS

CdE	FISU Student Committee
CEG	FISU Committee for Gender Equality
CEO	Chief Executive Officer
CGS	FISU Sports Management Committee
CIC	FISU International Control Committee
CMC	FISU Media and Communication Committee
CMI	FISU International Medical Committee
CT	FISU Technical Committee
EC	FISU Executive Committee
EduC	FISU Education Committee
FIS	International Ski Federation
FISU	International University Sports Federation
FISU Games	FISU World University Games
FISU Games ITC	FISU World University Games International Technical Committee
HoD	Head of Delegation
IBU	International Biathlon Union
IIHF	International Ice Hockey Federation
IF	International Federation
IOF	International Orienteering Federation
ISU	International Skating Union
ITO	International Technical Official
NOC	National Olympic Committee
NF	National Federation
NTO	National Technical Official
NUSF	National University Sports Federation
OAS	Online Accreditation System
OC	Organising Committee
TCC	FISU Technical Committee Chair
TD	Technical Delegate
TO	Technical Official
WADA	World Anti-Doping Agency
WCF	World Curling Federation

#### ORGANISING COUNTRY

The member of the International University Sports Federation (FISU) of the country organising a FISU sporting event.

#### COUNTRY

The National University Sports Federation (NUSF) of a country entitled to enter teams in FISU sporting events or another authorised organisation entitled to do so.

#### SPORT

A sport is that which is governed by an International Sport Federation. Within FISU sport refers equally to “sport” and “sport discipline”.

#### SPORT DISCIPLINE

A sport discipline is a branch of a sport comprising one or more events.

#### SPORT EVENT

An event is a competition in a sport that gives rise to a ranking.

#### TEAM SPORTS

Are considered to be "team sports": Curling, Ice Hockey.

#### INDIVIDUAL SPORTS

Are considered to be "individual sports": Alpine Skiing, Biathlon, Cross-Country Skiing, Figure Skating, Freestyle & Freeski, Short Track Speed Skating and Snowboard. Individual sports might be composed of individual events and team events (e.g. relays, team competitions, team classifications).

#### TECHNICAL OFFICIALS

Technical Officials (TOs) include referees and judges and other sport-specific officials that are required for the smooth running of the sports competitions. There are International Technical Officials (ITOs) and National Technical Officials (NTOs) in accordance with the rules and regulations of each sport. In principle, ITOs take the senior-officiating positions. They are nominated by the International Federations (IFs) or proposed by the NUSFs according to the technical regulations and approved by the FISU World University Games International Technical Committee (FISU Games ITC). NTOs are nominated by the National Federations (NFs) in consultation with the Organising Committee (OC) and are taking a support role.

#### PARTICIPATION FEE

A participation fee is the fee that an OC is entitled to collect from the participating countries, per day and per person, to cover accommodation, food and beverages, transportation and other associated local services that are relevant for participating in the FISU World University Games (FISU Games), and in accordance with FISU rules.

#### FISU GAMES PARTICIPANTS

FISU Games Participants refer to all client groups holding a proper FISU Games accreditation card during the period as indicated on their accreditation card, including the delegations, TOs, media representatives, FISU Family and Guests, workforce, etc.

#### FISU GAMES VENUES

FISU Games Venues refer to all venues related to the organisation and operation of the FISU Games, including but not limited to the following: the FISU Games Village, the competition venues, the training venues, the official hotels, the Main Media Centre, the ceremony venues and the FISU Games Park, etc.

Words importing the masculine gender shall include the feminine.

Words of the plural number shall include the singular.

Words of the singular number shall include the plural.

# FISU WORLD UNIVERSITY GAMES GENERAL REGULATIONS

## 1. GENERAL TERMS

- 1.1 The FISU Games will be organised in XXX, XXX, from XXX to XXX/month/year by the (name of the NUSF) and the local Organising Committee, under the auspices of the International University Sports Federation (FISU).
- 1.2 The FISU Games are organised every two years, in odd-numbered years.
- 1.3 The FISU Games shall be organised in the FISU spirit, according to which no discrimination is allowed against any country or person on ground of race, religion or political affiliations.
- 1.4 The FISU Games must be staged in a dignified manner and without excessive commercialisation. They must be staged as a separate entity and, if possible, no other international sporting events or festivals should take place in or near the host city(ies) during the period of the FISU Games and, preferably, not immediately prior to the event.
- 1.5 Only the following may take part in the FISU Games:
- a. An active Member Association of FISU;
  - b. In the case of non-affiliation to FISU:
    - a country whose National Olympic Committee (NOC) is allowed to take part in the Olympic Games;
    - a country not having a NOC recognised by the International Olympic Committee may take part in those sports for which there is a NF of that country which is affiliated to the appropriate IF. The FISU Executive Committee (EC) will take a decision for each sport in which the country wishes to participate;
- 1.6 Only the athletes who satisfy the following conditions may take part in a FISU sporting event:
- a. be a national of the country they represent (with exception in Ice Dance events – cf. Figure Skating Sports Regulations);
  - b. be at least 18 and no older than 25 years of age on the 31 December of the year of the event (i.e. born between 1 January XXX and 31 December XXX);
  - c. meet the conditions laid down under Art. 5.2.

- 1.7 The Fédération Internationale du Sport Universitaire (FISU - International University Sports Federation) is an international, non-governmental, non-profit organisation, of unlimited duration, in the form of an association with the status of a legal person in accordance with Articles 60 seq. of the Swiss Civil Code.

The registered office of FISU is established at its General Secretariat office in Lausanne, Switzerland.

Accordingly, the international organisation is empowered to:

- a. negotiate candidatures
- b. sign contracts
- c. collect receipts
- d. manage any litigation and disputes that may arise

- 1.8 The present regulations for FISU sporting events constitute the law governing legal relations between all parties.

"Parties" mean all persons by public, private, physical or moral right, participating in the organisation of the FISU Games .

The organisers are obliged to provide the text of the present regulations to all persons who are apt to participate, from a sports or commercial standpoint, in the organisation of the FISU Games.

Consequently, the organisers are responsible for applying these regulations, without restriction, for all particular agreements.

## 1.9 Intellectual properties

- 1.9.1 The intellectual properties of FISU includes all copyright, patents, registered and unregistered trademarks, registered designs, trade secrets and know-how and all other intellectual property as defined in Article 2 of the Convention Establishing the World Intellectual Property Organisation of July 1967.

- 1.9.2 In particular, the following and their derivatives are the exclusive property of FISU:

- a. The FISU logo, original and extended versions
- b. The designations of FISU events
- c. The FISU motto
- d. The marks of FISU events (they are all the marks related to FISU and FISU events/assets)
- e. Marketing and radio, television and other broadcasting rights
- f. Social media and live streaming platform (FISU.tv)

- 1.9.3 Only FISU may authorise the use of its properties or delegate their usage to an Organising Committee or a third party. In each case, the use of its properties must be in accordance with the spirit and regulations of FISU. Any grant, licence or commercial use must contain the present regulation and be respected by the parties concerned.



## **1.10 Designations**

- 1.10.1 Designations for FISU sporting events are "copyrighted" and are protected names. This means that they cannot be modified in any way and their use for advertising or commercial purposes must be authorised by FISU.
- 1.10.2 The designations for the event must be approved by FISU. They must be used in the same manner for all aspects of the event, whether printed or in another form. The designation may appear in the language of the host country, but it must also appear in English.
- 1.10.3 The designations of the FISU Games associated with the FISU logo must appear on all official publications and promotional materials and in all the facilities and surroundings (starting bibs, scoring boards, billboards in all the stadiums and sports venues, flags and billboards surrounding the sports facilities and podiums).

## **1.11 FISU Marks (including logotype)**

- 1.11.1 All FISU marks are "copyrighted". This means that they cannot in any way be modified and their use for advertising or commercial purposes must be authorised by FISU.
- 1.11.2 The FISU logo must appear on all official publications and promotional materials, in all the facilities and surroundings (starting numbers, scoring boards, billboards in all the stadiums and sports venues, flags and billboards surrounding the sports facilities and podium).
- 1.11.3 The use of the FISU logo must comply with the provision stated in the FISU Logo Guidelines.
- 1.11.4 All marks for the event must be approved by FISU. The use of the marks for the event is authorised for commercial purposes. However, the marks may not be associated with the name of certain commercial companies, in particular in the area of alcohol, tobacco and gambling. In all circumstances, the association with another name or logo may not alter the official logo; the other logo may not exceed one-fourth of the size of the official logo.

## **1.12 FISU Anthem**

The FISU anthem is the "Gaudeamus Igitur". It is the only one played during the official ceremonies unless specified differently in the regulations of a ceremony. It will be played during all official ceremonies included in the event programme of the FISU Games:

- a. Opening ceremony;
- b. Closing ceremony;
- c. Medal ceremony;

- d. Opening ceremony of the FISU Games Village;
- e. Delegation welcome ceremony;
- f. Team presentation;
- g. Any other ceremony which can be considered official.

### **1.13 Advertising**

- 1.13.1 For all advertising aspects linked to the FISU Games, the Organising Committee must follow the Minimum Requirements for the FISU Games.
- 1.13.2 All advertising during the FISU Games, during the official ceremonies - opening, closing, flower, medal - - at the competition and accommodation sites must be submitted to FISU for prior approval.
- 1.13.3 All advertising appearing during televised broadcasting or any other transmission technique must have FISU's prior approval.
- 1.13.4 The Organising Committee shall reserve "advertising spaces" for FISU and FISU Partners marks of the events in all facilities and surroundings, scoring boards, banners, equipment, and starting bibs, etc. in accordance with the Look of the Venue Guidelines and guidelines for the FISU Games branded sport equipment.
- 1.13.5 FISU has the right to reserve advertising spaces in competition areas following the dispositions included in the attribution contract and the Marketing Programme Agreement (MPA).
- 1.13.6 Advertising on equipment and clothing must be in accordance with the regulations of FISU (if any) or the appropriate IF.

### **1.14 Commitments of the organising country**

- 1.14.1 The mandate of holding a FISU sporting event shall be entrusted to an effective Member Association of FISU.
- 1.14.2 On behalf of the host country, the NUSF and the Organising Committee undertake to:
  - a. comply with the FISU Statutes and FISU Internal Regulations and adhere to the regulations of the FISU Games and to the "Minimum Requirements for the FISU Games";
  - b. sign the official attribution contract of the FISU Games at the time of the attribution and countersign it within six months after the official attribution, when the Organising Committee has become legally incorporated;
  - c. obtain formal guarantees from their political authorities that they will provide the necessary cooperation for the success of the FISU Games;

- d. obtain formal guarantees from their government that all FISU Games Participants will encounter no difficulties in attending the FISU Games or in leaving afterwards;
- e. declare that they shall respect and adhere to the organisation conditions set out in the FISU Regulations, and specifically provide a guarantee that no political meetings or demonstrations shall be held in and around the FISU Games Venues or other sport grounds used for the FISU Games, nor in and around the FISU Games accommodation sites, and that they shall not use the FISU Games for any purpose other than in the interest of university sport;
- f. obtain guarantees from the NFs, the sports of which are included in the FISU Games sports programme, that they will provide all technical support for the supervision and realisation of the sport competitions;
- g. ensure exclusive rights to FISU concerning the FISU Games television broadcasting and/or all other technical means of transmission;
- h. pay to FISU the fees for the organising rights and their share of television broadcasting and marketing rights, as determined in the attribution contract;
- i. protect the FISU logo as the official logo of the FISU Games to the benefit of FISU;
- j. obtain formal guarantees from their political authorities that they will provide the necessary cooperation for the safety of all FISU Games Participants during the FISU Games;
- k. apply the IFs' rules, national and local laws concerning security in all sports venues;
- l. comply with the FISU marketing rules;
- m. follow FISU Games Technical Regulations Art. 4 and Sports Regulations for each particular sport with regards to the provision of TOs;
- n. be a signatory of the World Anti-Doping Agency (WADA) Code and have ratified the UNESCO International Convention against Doping in Sport.

## **2. SPORTS PROGRAMME**

The FISU Games sports programme includes compulsory and optional sports and shall last 11 days.

Only the sports which are practiced on snow or ice are considered as winter sports. As such, they may be included in the FISU Games sports programme if in line with the FISU Sport Policy.

### **2.1 Compulsory sports**

The compulsory sports of the FISU Games are:

Alpine Skiing	(men and women)
Biathlon	(men and women)
Cross-Country Skiing	(men and women)

Curling	(men and women)
Figure Skating	(men and women)
Freestyle & Freeski	(men and women)
Ice Hockey	(men and women)
Short Track Speed Skating	(men and women)
Ski Orienteering (compulsory from 2027)	(men and women)
Snowboard	(men and women)

In agreement with the FISU Executive Committee, the Organising Committee and the FISU Games ITC, some competitions may start before the opening ceremony.

No final competition may take place before the opening ceremony.

## 2.2 Optional sports

The organising country is authorised to choose a maximum of three sports to be included in the FISU Games sport programme as optional sports. The list of optional sports shall be presented in the candidature dossier and the candidature presentation, and as such it shall be approved by the FISU Executive Committee at the time of the attribution.

For the **XXX** FISU Games the optional sports are:

<b>XXX</b>	(men and women)
<b>XXX</b>	(men and women)
<b>XXX</b>	(men and women)

## 2.3 Cancellation

A sport event may be cancelled by FISU, in consultation with the Organising Committee, if, at the closing date for Quantitative entries, the number of participants is less than:

- a. individual events: eight (from at least four countries)
- b. team events: six teams
- c. team sports: six teams

For the above, there should be entries from at least two different continents.

The Organising Committee shall be responsible for advising all participating countries two months before the opening ceremony of any cancellation of events resulting from a lack of entries.

## 2.4 Dates

The Organising Committee shall propose to the FISU Executive Committee the dates of the FISU Games at least thirty-six months before, to be confirmed thirty months before the event. The dates must take into consideration the other

major international events. From the moment that the dates are confirmed by the FISU Executive Committee, no further changes shall be allowed unless force majeure

The official dates will be determined from the day of the opening ceremony until the day of the closing ceremony.

The FISU Games will be held in XXX (City), XXX (Country) from XXX to XXX/month/year.

The FISU Games Village/all designated hotels will be opened from XXX(time) of the XXX (date) to XXX (time) of the XXX (date).

## **2.5 IF Calendar**

The Organising Committee is responsible, through the relevant NF, for the registration of the event in the calendar of each appropriate IF.

## **3. RESPONSIBILITIES OF FISU**

### **3.1 Generalities**

3.1.1 FISU shall have complete control over the FISU Games but shall entrust the FISU Member Association of the organising country and the Organising Committee with the organisation of the FISU Games.

3.1.2 The FISU Executive Committee shall nominate for each FISU Games a FISU Games Coordinator to supervise the general organisation of the FISU Games. The FISU Games Coordinator shall cooperate with the Organising Committee on all matters to ensure that the general regulations, pattern of organisation and the spirit and tradition of the FISU Games are followed.

3.1.3 The FISU Executive Committee shall also nominate for each FISU Games:

- a. one FISU International Control Committee (CIC) which shall be responsible for controlling the eligibility of athletes and accreditation of delegations, officials and athletes at the FISU Games;
- b. one FISU World University Games International Technical Committee (FISU Games ITC) which shall be responsible for the observance of the technical regulations;
- c. one FISU International Medical Committee (CMI) which shall be responsible for doping control and medical services for FISU Games Participants;
- d. one FISU Media and Communication Committee (CMC) which shall be responsible for the advertising and media coverage.

Should the FISU Executive Committee consider it necessary, representatives of the FISU Committees will conduct inspection visits before the FISU Games and submit their report on the organisation to the FISU General Secretariat.

- 3.1.4 The Organising Committee will undertake the cost of stay of the representatives nominated by the FISU Executive Committee during inspection visits. FISU will undertake the cost of travel (cf. Art. 4.4.1).
- 3.1.5 At the time of the FISU Games, FISU shall be responsible for the cost of stay and travel from their home to the official point(s) of entry designated for the FISU Games for all FISU Family members on official duties.
- 3.1.6 At the time of the FISU Games, FISU shall be responsible for the cost of stay and travel from their home to the official points of entry designated for the FISU Games for all IF delegates officially on duty in the FISU Technical Committee (CT) during the time of the FISU Games (cf. Art. 3.6.1).
- 3.1.7 FISU shall be responsible for the approval of the regulations for each FISU Games and shall ensure that all countries entitled to participate shall receive the regulations one year before the opening ceremony of the FISU Games.
- 3.1.8 The contractual responsibility of FISU is limited to the execution of the obligations described above.
- 3.1.9 Aside from its contractual responsibility, FISU's responsibility is limited to serious faults committed by the FISU Executive Committee or mandators. FISU shall not be held responsible for any claim for loss, injury or damage arising from holding the FISU Games.

## **3.2 FISU Executive Committee**

- 3.2.1 For the duration of the FISU Games, the FISU Executive Committee shall be the final deciding body on all questions related to policy or dispute. If the FISU Executive Committee is to retire, it shall still hold office until the end of the FISU Games.
- 3.2.2 The FISU Executive Committee shall be responsible for:
- a. supervising and ensuring the smooth running of the FISU Games;
  - b. interpreting the FISU Regulations;
  - c. settling any dispute which does not concern any other committee or jury;
  - d. examining and dealing with any complaints or protests of a non-technical nature;
  - e. taking sanctions against individuals or teams who violate the regulations of the FISU Games;
  - f. deciding on any other matters not covered in these regulations.

In this respect, the members of the FISU Executive Committee will be in charge of supervising the organisation of the protocol ceremonies and watching over the good conduct of the competitions included in the FISU Games sports programme. They will remain in close contact with the Organising Committee and the FISU Game ITC.

- 3.2.3 Decisions will be made by a simple majority of those present at the meeting and voting. No absent member may delegate their mandates. In the event of a tied vote, the President shall have the casting vote.
- 3.2.4 No member of the FISU Executive Committee may hold any other appointment or office during the FISU Games except as directed by the FISU Executive Committee.
- 3.2.5 The FISU Executive Committee shall invite the Organising Committee to present a report on their actual progress and present both a written and oral progress report during FISU Executive Committee meetings as described in the preparation of the FISU Progress Report Policy and in the Minimum Requirements for the FISU Games.
- 3.2.6 The FISU Executive Committee shall meet as often as necessary to ensure the smooth running of the FISU Games.
- 3.2.7 The decisions taken at these meetings shall be circulated to all the members of the FISU Executive Committee, Committees, delegations and Organising Committees.
- 3.2.8 During the FISU Games, protests of a non-technical nature as allowed in Article 3.2.2 d) shall be presented to the FISU President or Secretary General/CEO, by the Head of Delegation (HoD) or his deputy in writing no later than six hours after the incident, and no protest received after this time shall be considered. Each protest shall be accompanied by a deposit of EUR 50.-, which shall be returned only if the protest is considered justified.
- 3.2.9 All decisions taken by the FISU Executive Committee are final.

### **3.3 FISU Games Coordinator**

- 3.3.1 The FISU Executive Committee shall nominate a FISU Games Coordinator for each FISU Games to supervise the general organisation of the FISU Games.

### **3.4 FISU International Control Committee**

- 3.4.1 The FISU Executive Committee shall set up a CIC Sub-Committee for the FISU Games.

The number of CIC members needed for each FISU Games shall be determined by the Chairperson of the CIC in collaboration with the FISU General Secretariat.

- 3.4.2 The CIC shall be responsible for controlling the eligibility of athletes and accreditation of delegations, officials and athletes at the FISU Games.

At the individual entry deadline, one month prior to the opening ceremony of the FISU Games, the CIC shall verify and validate the documents submitted by the delegations in the Online Accreditation System (OAS) to justify, in particular:

- a. the authenticity of the national entries (cf. Art. 1.5);
- b. the academic status of the athletes (cf. Art. 5.2.2 and 5.2.3);
- c. the nationality and age of the athletes (cf. Art. 5.2.4).

The members of the CIC cannot assume any other tasks, either in the delegation of their country, or in the organisation of the FISU Games.

- 3.4.3 The CIC shall examine the dossiers of the athletes at a time prescribed by the FISU Executive Committee, and, if satisfied, shall proceed to the official electronic activation of the accreditation cards.

- 3.4.4 The CIC will inform the FISU Games ITC and the Organising Committee about the number of distributed accreditation cards.

- 3.4.5 If an athlete, who has been refused the accreditation card, competes or attempts to compete by means of a fraud, he will be excluded from the current event and from all future FISU events. Should this fraud happen in a team event, the team will also be excluded from further participation in the current event. In both cases, all the results of the individual/team in the current event will be voided. A report will be forwarded to the appropriate NF and a reprimand will be addressed to the NUSF of the individual or team.

- 3.4.6 If the officials of a delegation deliberately misinform the CIC about the eligibility of an athlete, the team of the sport concerned will be excluded from further participation in the current FISU Games; such fraud could be grounds for the termination of that country's membership to FISU.

- 3.4.7 To challenge the eligibility of a participant from another country (cf. Art. 3.4.2 and Art. 5.2.4), the Head of Delegation must make a written protest to the FISU Executive Committee. The CIC shall be authorised to investigate the eligibility of the participant concerned. Only the Head of Delegation, or his Deputy, shall be authorised to make such a protest.

- 3.4.8 The CIC may investigate at any time – prior, during and after the FISU Games, the academic status and eligibility of any athlete in the FISU Games.



3.4.9 Before the end of the FISU Games, the members of the CIC (cf. Art. 3.4.1) shall draw up a report of the mission entrusted to them and to formulate recommendations for future events.

### **3.5 FISU World University Games International Technical Committee**

3.5.1 The FISU Executive Committee shall set up the FISU Games ITC which shall consist of:

- a. experts nominated for each sport included in the programme of the FISU Games: one FISU Technical Committee Chair (TCC) and, possibly, one substitute FISU Technical Committee Chair.
- b. the Chairperson of the FISU International Medical Committee or his representative.

3.5.2 The FISU Games ITC shall be responsible for:

- a. cooperating with the FISU Sports Management Committee (CGS) in drawing up the technical and sport regulations for the FISU Games;
- b. advising the FISU Executive Committee concerning any general problem of a technical nature;
- c. supervising the technical aspects of the sports events of the FISU Games;
- d. working closely with the CMI for each FISU Games;
- e. working closely with the FISU Games Coordinator for each FISU Games;
- f. ratifying the daily competition schedule with the Organising Committee after the 2<sup>nd</sup> FISU Games ITC inspection visit (approximately 18 months prior to the opening ceremony of the FISU Games);
- g. meeting before, at the end and whenever necessary during the FISU Games to ensure the successful conduct of the sport events;
- h. taking all the necessary measures to ensure the smooth technical running of the sport events as well as the nomination of the jury or the ITO sub-Committee, as required by the rules of the IF;
- i. signing the protocol of the results (cf. Art. 3.6.8, Art. 4.6.c).

3.5.3 After the FISU Games, the FISU Games ITC shall draw up a report which shall include recommendations for future FISU Games.

### **3.6 FISU Technical Committee**

3.6.1 There shall be a FISU Technical Committee (CT) for each sport in the programme of a FISU Games which shall consist of:

- a. one FISU Technical Committee Chair (TCC) who shall be a member of FISU World University Games International Technical Committee (FISU Games ITC) for the sport concerned;
- b. one representative of the Organising Committee for the sport concerned;

- c. the Technical Delegate (TD) of the appropriate NF of the organising country;
- d. the TD of the appropriate IF;
- e. additional experts who may be appointed to assist the Technical Committee as appropriate.

The Technical Committee will be assisted in its work by adequate personnel.

The Organising Committee shall appoint one administrative secretary to the Technical Committee who shall take the minutes of all meetings.

No more than two members of the CT should be of the same nationality, not including the FISU Technical Committee Chair.

3.6.2 During the days prior to the start of the sports events for which he is responsible, the FISU Technical Committee Chair shall convene the following meetings:

- a. the meeting of the Technical Committee, which the staff members of the Organising Committee for the sport concerned may also attend as observers;
- b. the first General Technical meeting, to which the members of the Technical Committee and a representative from each country competing in the sport concerned shall be invited.

3.6.3 The first meeting of the Technical Committee shall:

- a. prepare the first General Technical Meeting;
- b. define the criteria to set up a jury of appeal (if appropriate according to the rules and regulations of the IF);
- c. decide on the appointment system for TOs;
- d. approve the detailed programme for their sport;
- e. propose the nomination of additional experts to assist the Technical Committee as appropriate.

3.6.4. The first General Technical Meeting shall:

- a. approve the daily timetable for their sports;
- b. appoint a jury of appeal, if appropriate, according to the rules of the IF of the sport concerned;
- c. take, if necessary, the emergency measures in order to ensure the smooth technical running of the events;
- d. confirm the official list of the athletes who will take part in the competitions. The Head of Delegation or his representative shall confirm the attendance of their country's athletes for the sport concerned by signing that said list and, if required, by filling in an entry form. No changes shall be made to the list after the General Technical Meeting. Exceptions shall only be permitted if stated in the technical regulations of the sport concerned.

This entry form shall contain the accreditation card number attributed to the participant by the CIC, the given name and the family name.

The athletes that are not approved by the CIC will not be authorised to take part in the competition.

- 3.6.5 The FISU Technical Committee (CT) is responsible for determining the appointment system of TOs for each competition.
- 3.6.6 Before the end of the FISU Games the members of the CT (cf. Art. 3.6.1) shall make recommendations for the future organisation of their sport events.
- 3.6.7 The FISU Technical Committee Chair, prior to the start of the sport for which he is responsible in the FISU Games, is obliged to:
- a. maintain close cooperation with the FISU General Secretariat and with the representative of the Organising Committee in the Technical Committee;
  - b. ensure that the regulations of the IF concerned are observed;
  - c. inspect the sport facilities and the equipment to be used during the competitions;
  - d. gather exact information concerning:
    - the number and the level of performance of participating athletes or teams;
    - the number and qualification of ITOs;
    - the draw system.
  - e. prepare the CT meeting (cf. Art. 3.6.2). In agreement with the members of the CT, he shall prepare the proposals for:
    - the appointment of a jury of appeal, if appropriate according to the regulations of the IF,
    - the nomination of additional experts to become members of the CT, if appropriate;
    - the appointment system for TOs for each competition.
- 3.6.8 At the end of the competitions of the sport for which they are responsible, the FISU Technical Committee Chairs must sign the complete protocol of results produced by the Organising Committee (cf. Art. 3.5.2 and Art. 4.6.c) in one official copy and submit it to FISU no later than 48 hours after the end of the competitions.
- 3.6.9 After the FISU Games, each FISU Technical Committee Chair must present a report which shall include recommendations for the future FISU Games.

### **3.7 FISU International Medical Committee**

- 3.7.1 The FISU Executive Committee shall set up an FISU International Medical Committee for the FISU Games, which shall consist of the FISU Medical Committee plus certain members of the Medical and Doping functions of the OC appointed by the Chairperson of the FISU International Medical Committee.
- 3.7.2 The CMI shall be responsible for the supervision of the following tasks:
- a. medical care to FISU Games Participants;
  - b. doping control;
  - c. hygiene related to catering;
  - d. epidemiological safety of all accredited FISU Games Participants.
- 3.7.3 Doping control shall be provided in accordance with the procedures laid down in the FISU Anti-Doping Rules.
- 3.7.4 The current regulations of the appropriate IF will be taken into consideration (cf. Technical Regulations Art. 3).
- 3.7.5 FISU will provide the Organising Committee with WADA-approved doping control forms.

### **3.8 FISU Media and Communication Committee**

- 3.8.1 The FISU Executive Committee shall set up a CMC for the FISU Games which shall consist of:
- a. one Chairperson;
  - b. one Vice-Chairperson;
  - c. five members nominated by the FISU Executive Committee;
  - d. at least two students associate members of the CMC, elected biennially as members of the FISU Student Committee (CdE).
- 3.8.2 This Committee shall be responsible for:
- a. advising the FISU President, the Steering Committee and the FISU Executive Committee, on all matters related to media coverage of the FISU activities;
  - b. cooperating with other FISU permanent committees, in particular FISU Education Committee (EduC), FISU Student Committee (CdE) and FISU Committee for Gender Equality (CEG) for educational events;
  - c. cooperating with all the international media associations, especially with the International Sports Press Association (AIPS);
  - d. collaborating with the Organising Committee to ensure the widest possible audience of the FISU Games and other FISU events;
  - e. ensuring that the organisers of FISU events provide the appropriate services for the media;

- f. advising the organisers on all matters concerning the media during the FISU events and following up on the accreditation of media representatives.

## **4. RIGHTS AND RESPONSIBILITIES OF THE ORGANISING COMMITTEE**

### **4.1 Generalities**

- 4.1.1 The FISU Member Association of the organising country may delegate their duties to an Organising Committee which must work in conjunction with this member. The President of the NUSF or his representative will be a member of the Organising Committee and a member of the decision-making Executive Board or similar committee.

Nevertheless, the Member Association shall be directly responsible to FISU and report to the FISU Executive Committee.

- 4.1.2 The Organising Committee entrusted with the arrangements of the FISU Games is responsible for and must make all the necessary arrangements for FISU Games, always subject to the approval of FISU.

The Organising Committee must possess legal identity within six months after the attribution of the FISU Games. It shall function by virtue of the powers which shall be delegated to it within the prescribed limit, and it must not usurp the powers and responsibilities of FISU.

The Organising Committee shall enter into liquidation six months after the closing ceremony of the FISU Games and it shall not thereafter carry on business except for the purpose of winding up, the process of which shall not exceed 12 months. During this period, it may conclude contracts only in respect of Art. 1.14. It must settle all outstanding questions and dispute concerning the FISU Games to the satisfaction of FISU. As soon as the Organising Committee shall have been wound up, the NUSF shall, without prejudice to Art. 1.14, take over any rights and obligations entered into by the Organising Committee.

- 4.1.3 The Organising Committee must ensure that all countries are kept fully informed of all the necessary technical and other arrangements, and that the OAS is made available to the delegations in due time so that the participating countries can complete and submit the entries within the deadlines.

- 4.1.4 As stated in the attribution contract between FISU and the Organising Committee, the Organising Committee shall contract, at its cost, an appropriate general liability insurance policy acceptable to FISU, covering the risks of any liability or damages arising out of the organisation of the FISU Games and any act of the OC, from its constitution to its dissolution. The insurance will cover all claims for loss, injury or damage to goods and individuals arising from the holding of the FISU Games.

The Organising Committee is required to submit the appropriate certificate of insurance to FISU.

- 4.1.5 The OC must be insured against all claims arising out of any liability at law as a result of negligence towards FISU Games Participants in the FISU Games and spectators. FISU should be included in the policy as an additional insured.

The Organising Committee is required to submit the appropriate certificate of insurance to FISU.

- 4.1.6 The Organising Committee must make the necessary commitments with the appropriate authorities to guarantee the safety of all FISU Games Participants in all activities associated with the holding of the FISU Games.

- 4.1.7 The Organising Committee must have medical insurance or other guarantees of their ability to provide free emergency medical care (diagnosis/treatment and local transportation) to all accredited persons from the day of the opening to the closing of the FISU Games Village.

## **4.2 Liaison to FISU**

- 4.2.1 The Organising Committee shall have the right to:

- a. nominate a representative to attend meetings of the FISU Executive Committee during the FISU Games (cf. Art. 3.2.5);
- b. provide clear communication channels for each Functional Area to be the counterparts of the relevant FISU committees and departments

- 4.2.2 The Organising Committee must maintain close liaison with the members of the FISU Executive Committee and submit to them the required reports on all operational matters.

## **4.3 Obligations towards FISU Games Participants - athletes & delegation officials**

The Organising Committee shall provide and is responsible for the following obligations for accredited athletes and officials, according to the participation fee (per person and per day) determined by the FISU Executive Committee, **EUR xxx**, from the day of the opening to the closing of the FISU Games Village:

- a. suitable accommodation and subsistence, approved by the FISU Executive Committee, for accredited athletes and delegation officials;
- b. an efficient transportation system connecting the FISU Games Venues, including arrival and departure services, transportation services to competitions, trainings, ceremonies and any other official events, as well as designated vehicles as indicated in the Minimum Requirements for the FISU Games;
- c. the sites and facilities, material and equipment, officially recognised by the appropriate IF, necessary for the smooth running of the event;

- d. at least one attaché/interpreter for each delegation who will be at the disposal of that delegation throughout the FISU Games; as indicated in the Minimum Requirements for the FISU Games;
- e. ITOs, NTOs, and technical sub-committees necessary for the perfect running of competitions. ITOs according to the FISU Games Technical Regulations and Sports Regulations of the concerned sport.
- f. an adequate and efficient information system to keep the FISU Games Participants duly informed on the programme and the results of the events; in accordance with the FISU Technology Guidelines and the Minimum Requirements for the FISU Games;
- g. accredited FISU Games Participants with free emergency medical care (diagnosis/ treatment and local transportation) for all injuries and illnesses related to the FISU Games (cf. Art. 8);
- h. organise the Heads of Delegation meetings according to the schedule approved by the FISU;
- i. doping control in accordance with the procedure laid down in the FISU Anti-Doping Rules;
- j. an adequate telecommunication system in accordance with the FISU Technology Guidelines.

#### **4.4 Obligations towards FISU Games Participants - FISU and IF delegates**

##### **4.4.1 For pre-FISU Games visits**

The Organising Committee shall be responsible for the cost of stay including full-board accommodation and local transportation. FISU shall be responsible for the cost of travel from their home to the official point(s) of arrival and departure designated for the FISU Games for all FISU designees:

- a. official delegate of the FISU Executive Committee (cf. Art. 3.1.2 and Art. 3.1.3);
- b. representatives of the Committees (cf. Art. 3.1.3);
- c. members of the FISU General Secretariat as well as FISU official consultants / advisers.

##### **4.4.2 During the FISU Games**

The Organising Committee shall be responsible for local transportation, information and free and adequate medical care at the time of the FISU Games for those officially appointed as:

- a. the members of the FISU Executive Committee;
- b. the Chairpersons of the FISU committees;
- c. the members of the FISU committees on duty;
- d. the members of the FISU General Secretariat; as well as FISU official consultants / advisors
- e. the IF delegates officially on duty in the FISU Technical Committee (CT);
- f. and any other individual or committee appointed by the FISU Executive Committee.

The OC will be informed about the estimated number of members appointed at the latest 18 months prior to the opening ceremony of the FISU Games.

4.4.3 The Organising Committees is responsible for providing the following facilities and services to the persons specified in 4.4.2 during their mission in the host country:

- a. suitable accommodation and subsistence in the hotel approved by the FISU Executive Committee;
- b. an efficient transportation system connecting the FISU Games Venues, including arrival and departure services, transportation services to competitions, trainings, ceremonies and any other official events, as well as designated vehicles as indicated in the Minimum Requirements for the FISU Games;
- c. facilities, material and equipment necessary for the smooth running of the FISU activities;
- d. at least one attaché/interpreter who will be at the disposal of each approved member throughout the FISU Games;
- e. an adequate and efficient information system to keep the FISU Games Participants duly informed about the programme and the results of the events;
- f. free emergency medical care (diagnosis/treatment and local transportation) for all injuries and illnesses related to the FISU Games (cf. Art. 8);
- g. the appropriate means of communication - a mobile phone, free of charge, including local communications to the FISU Executive Committee, FISU Committees and FISU General Secretariat (cf. FISU Technology Guidelines).

#### 4.5 Publications

The Organising Committee must publish and distribute a variety of publications and other communications to the invited countries, the FISU Family and other FISU Games Participants, as requested in the Minimum Requirements for the FISU Games and the publication summary table for the FISU Games.

The list of compulsory publications and communications is as follows:

Publication/Communication	Deadline
Accreditation and Entry Guidelines	12 months prior to the FISU Games
Competition Schedule (1 <sup>st</sup> Version)	12 months prior to the FISU Games
FISU World University Games Regulations	12 months prior to the FISU Games
FISU Games Village Guide	6 months prior to the FISU Games



FISU Games Map FISU Games Village Map	6 months prior to the FISU Games
Competition Schedule (2 <sup>nd</sup> Version)	at the time of the HoD meeting prior to the FISU Games
HoD Manual (1 <sup>st</sup> Version)	at the time of the HoD meeting prior to the FISU Games
Technical Handbooks (1 <sup>st</sup> Version)	at the time of the HoD meeting prior to the FISU Games
Media Guide	4 months prior to the FISU Games
Medical Services Guide	4 months prior to the FISU Games
Debriefing Manual	3 months after to the FISU Games
Transportation Guide for athletes and officials	2 months prior to the FISU Games
Transportation Guide for Media	2 months prior to the FISU Games
Transportation Guide for Technical Officials	2 months prior to the FISU Games
HoD Manual (Final Version)	1 month prior to the FISU Games
Observer Programme Manual	1 month prior to the FISU Games
Technical Handbooks (Final Version)	1 month prior to the FISU Games
Daily Newspaper	Daily during the FISU Games
Final Report	6 months after to the FISU Games

#### 4.6 Material to be supplied to FISU

The Organising Committee shall supply at its own costs to FISU a sufficient number of hard copies (and soft copies) or samples:

- a. before the FISU Games:
  - bulletins, photos, promotional videos, posters, guidebooks, press releases, etc. for the promotion of the FISU Games;
- b. during the FISU Games:
  - prior to the opening ceremony, additional sets of medals as indicated in the Guidelines of the FISU Protocol;
  - official publications, participation lists, press cuttings;
  - colour photos of the winners during the competitions and at the flower and medal ceremonies, the opening and closing ceremonies and of the FISU Games in general;
  - the entire set of results (PDF result books and Excel files for each sport) and accreditation statistics in Excel and PDF format, the

- specifications of which will be determined by FISU General Secretariat;
- c. at the end of the FISU Games:
    - one official copy of the result book of each sport to be signed by the respective FISU Technical Committee Chair;
    - the doping controls, signed by the delegate of the CMI;
    - all TV footage produced live by the Host Broadcaster of the FISU Games, including daily highlights and news. These recordings should be in HD quality (minimum Apple Prores 422 (HQ) format or optimally MXF format - with two audio channels (International Sound; English Commentary). Additional 4k-6k content are welcome. MXF with two or more audio channels. This can be delivered to FISU on a hard drive disk 6-10 terabyte;
    - prior to the departure of the FISU General Secretariat, all licensed products for the FISU Games;
  - d. within six months after the FISU Games:
    - the official Final Report of the Organising Committee;
    - a master copy of official video about the FISU Games HD Quality and at a minimum Apple Prores 422 ( HQ format). This film is given free of charge in HD to FISU for further use. OC responsible to clear all Rights for any music included in the Official Video for worldwide use in any media.

## **5. RIGHTS AND RESPONSIBILITIES OF PARTICIPATING COUNTRIES**

### **5.1 Invitations**

5.1.1 Invitations to take part in a FISU Games must be dispatched by the Organising Committee at least 12 months before the opening ceremony of the FISU Games. The list of countries to be invited shall be supplied by the FISU General Secretariat.

5.1.2 Invitations to countries (cf. Art. 1.5) must be addressed to:

- a. the NUSF;
- b. if no such NUSF exists, to the NOC or to similar national organisation which groups together the students of the country

### **5.2 Participation**

5.2.1 Only delegations with athletes will be approved as official delegations participating in the FISU Games.

5.2.2 Only the following may participate as athletes in the FISU Games:

- a. students who are currently officially registered as proceeding towards a degree or diploma at the university or similar institute, the status of

which is recognised by the appropriate national academic authority of their country;

- b. former students of the institutions mentioned in a), who have obtained their academic degree or diploma in the calendar year preceding the event.

5.2.3 Notwithstanding Article 5.2.2, in countries with fewer than 2,000,000 inhabitants or having fewer than 5,000 university students, students attending technical or secondary schools may participate in FISU events provided they have been attending their establishments for at least two years.

Countries wishing to take advantage of the concession in the first paragraph of Article 5.2.3 must submit an application to the FISU Executive Committee at least six months before the opening ceremony of the FISU Games. Such an application must be supported by documents endorsed by the appropriate state and national school or academic authorities.

5.2.4 Nationality and Age Restriction

- a. All athletes must satisfy the following conditions:
  - be a national of the country they represent (with exception in Pairs Skating and Ice Dance events – cf. Figure Skating Sports Regulations);
  - be at least 18 and no older than 25 years of age on the 31 December of the year of the event (i.e. born between 1 January XXX and 31 December XXX).
- b. Athletes participating in FISU sport events must represent the same country as in their respective IF events. Changes of sport nationality must follow respective IF rules.

5.2.5 Suspensions

No athlete or official under a current suspension from FISU, IF or the NF of his country may take part in the FISU Games.

Athletes and/or teams of a sport/NF suspended by the IF, shall not be eligible to participate in the FISU Games during the term of the suspension. Exceptions shall only be permitted after review and approval of the FISU EC.

The athlete and the delegation registering an athlete for a FISU Event are, at all times, fully responsible for the athletes' eligibility with all the disciplinary consequences for the NUSF (or for non-member associations the representing authority) and the athlete (cf. Art. 3.4.6).

5.2.6 Number of athletes and officials

The maximum number of officials in a delegation participating in the FISU Games shall be:

1-3 athletes		2 officials
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4-10	5
11-20	9
21-30	13
31-40	17
41-50	21
51-60	25
61-70	29
71-80	33
81-90	37
91-100	41
101 and more	add 5 officials per 10 athletes

Media liaisons shall not be included in the number of officials.

#### 5.2.7 Extra Officials

If a delegation wants to enter more accredited officials than allowed, a special request must be presented to FISU at the time of the deadline for Quantitative entries. A special rate of participation fee for these extra officials shall be proposed by the Organising Committee for FISU's approval.

If the capacity of the FISU Games Village does not allow it, all the extra officials will be accommodated outside of the FISU Games Village. The OC will select the hotel(s) where extra officials will be accommodated in agreement with FISU.

#### 5.2.8 Head of Delegation

Countries shall designate a Head of Delegation who alone shall be entitled to represent his country, unless otherwise provided for in the rules, in negotiations with the FISU committees or sub-committees or those of the Organising Committee.

1-50 athletes	1 HoD
51-100 athletes	1 HoD + 1 Assistant HoD
101-150 athletes	1 HoD + 2 Assistant HoD
151 and more	add 1 Assistant HoD per 50 athletes

#### 5.2.9 Media Liaisons

Countries participating at the FISU Games are entitled to nominate media liaison(s) as follows:

1-100 athletes	→	1 media liaison
101-200 athletes	→	2 media liaisons

201 and more → add 1 media liaison per  
100 athletes

Delegations participating with at least one team in a team sport can register one additional media liaison per team sport. If the delegation is fielding a men's and women's team in the same team sport, they can register one additional media liaison only. If the delegation has teams participating in two different team sports, they can register two additional media liaisons.

Media liaisons shall not be included in the number of officials.

#### 5.2.10 Technical Officials

Organising Committees and participating delegations shall follow FISU Games Technical Regulations Art. 4 and the Sport Regulations of each sport concerning the provision and costs of TOs.

#### 5.2.11 Athletes

Athletes taking part in the FISU Games competitions must arrive in the FISU Games Village at least 48 hours before their first sport event.

Athletes arriving late will be liable for disqualification from the sport event (s), subject to the approval of the FISU Executive Committee or the FISU Games ITC.

### 5.3 Entries

5.3.1 Entries will be accepted only from those organisations which have been invited to participate (cf. Art. 5.1). Each NUSF shall ensure that NFs of the concerned sports are aware of the FISU event regulations and the registration procedures. It is the responsibility of the NUSF to inform respective NFs of the athletes registered for the FISU Games. Participation objections or issues must be resolved prior to the set registration deadline and are sole responsibility of the NUSF and the NF.

5.3.2 Countries must ensure that all their entries reach the Organising Committee by the deadline and in the form prescribed by the Organising Committee and the FISU Regulations.

They shall take particular care in completing accurately the Sport Entries section of the I Forms, in order to assist the officials in making the draws.

Entry forms that are not duly and accurately completed will not be taken into consideration (cf. Art. 5.3.7).

5.3.3 The Organising Committee has the right to charge countries not meeting the Individual Entry deadline, a late-entry participation fee (amount to be agreed

between FISU and the OC) for each participant entered after the entry deadline. Late entries will only be accepted in exceptional circumstances and with the approval of the FISU.

In the event that an athlete gets injured or ill, the late-athlete replacement policy applies.

5.3.4 When entering (Individual Entry Forms), countries shall do their utmost to ensure that their athletes do not withdraw from the FISU Games.

5.3.5 Deposit for team sports

At the latest seven months before the FISU Games, countries willing to take part in team sports must submit the team sport General entry form in the OAS in accordance with the FISU Team Entry Guidelines. At the same time countries must confirm this entry with the payment of a deposit of (cf. Art. 5.4.3):

- EUR 5,000 per registered team for Curling M/W and Ice Hockey M/W tournaments
- EUR 1,000 per registered team for Curling Mixed Doubles tournament

The payment is due no later than 7 months prior to the opening ceremony of the FISU Games (deadline of the Team Sports General entry form).

The deposit, which guarantees entry into the selection process, shall be directly collected by FISU. If a team is not selected, their deposit will be reimbursed.

Should a country be selected and compete, its deposit shall be credited to the remainder of the participation fees to be paid to the Organising Committee.

In the event of a withdrawal after the selection process, this deposit shall cover the costs undertaken by the Organising Committee and FISU (50% for the Organising Committee and the remaining 50% becomes property of FISU).

5.3.6 Advanced Payment

Two months before the opening ceremony of the FISU Games, all participating countries must confirm their participation with an advanced payment of 50% of the participation fees per entered athlete and delegation official (calculation made based on the Quantitative entry numbers and 11 days of stay).

The advanced payment shall be directly collected by the Organising Committee.

Should an athlete compete, his advanced payment shall be credited to the remainder of the participation fees to be paid to the Organising Committee.

In the event of a forfeit, this advanced payment shall cover the costs undertaken by the Organising Committee.

5.3.7 Entry forms must be completed through the OAS, according to the procedure laid down by FISU and the Organising Committee. The following deadlines shall be respected:

a. Deadlines for entries:

- **Intention of participation:** at least ten months before the opening ceremony of the FISU Games.
- **General entries - team sports:** (final engagement for team sports) at the latest seven months before the opening ceremony of the FISU Games.
- **General entries – individual sports:** (engagement of participation) at the latest seven months before the opening ceremony of the FISU Games.
- **Quantitative entries:** (confirmation of participation) with the number of FISU Games athletes and delegation officials for each sports events, at the latest four months before the opening ceremony of the FISU Games.
- **ITOs Nominative entries:** must be submitted four months before the opening ceremony of the FISU Games.
- **Individual entries:** (conditions for participation, personal and education-related information for participation), the events in which they shall participate as well as sport entries specific information and the necessary photographs, one month before the opening ceremony of the FISU Games.

b. Entry requirements:

- Intention of participation, General, Quantitative, ITOs Nominative entries and Individual entries shall be submitted through the OAS in order to meet the required entry deadlines.
- Entries submitted after the required deadlines will not be taken into consideration, except in the event of force majeure. Late entries will be kept on a reserve list and evaluated by FISU case by case.
- Individual entry forms of athletes from a non-Member Association must be countersigned by the NF or by the NOC. The NF of the concerned sport or the NOC has to submit an official request to FISU General Secretariat, upon approval FISU will provide them an access to the OAS.
- The deposit, which guarantees entry in team sports, shall be received by and credited to FISU, without any local or international bank fees, at the latest seven months before the opening ceremony of the FISU Games, unless otherwise determined by the FISU Executive Committee.

- The participation fee advanced payment should be received by and credited to the Organising Committee, without any local or international bank fees, at the latest two months before the opening ceremony of the FISU Games, unless otherwise determined by the Executive Committee.

5.3.8 By participating or otherwise appearing in a FISU event, each athlete, participant and official agrees to be filmed, televised, photographed, identified, and otherwise recorded, under the conditions and for the purposes authorised by FISU either currently or in the future and in relation to the promotion of the sporting, cultural and educational activities organised under the aegis of FISU or under its endorsement.

## 5.4 Financial conditions

### 5.4.1 FISU registration fees

FISU shall receive from each competing country the following FISU registration fees:

- a. effective Member Associations of FISU: EUR 20 per athlete and official;
- b. other associations: EUR 40 per athlete and official;

FISU CIC invoice (FISU registration fees) with the total cost of the participants will be sent by FISU to the NUSF by e-mail within 2 months following the end of the FISU Games.

### 5.4.2 Travel cost

The countries shall be responsible for their own cost of travel to and from the official point(s) of arrival designated for the FISU Games (international airport or other arrival point).

### 5.4.3 Participation fees

Upon arrival, participating countries shall pay to the OC the remaining dues for the participation fees, EUR ....., approved by the FISU Executive Committee per day (24-hour period including meals) and per person, to FISU or the OC (in accordance with Art. 4.3 & 5.3).

- a. countries entering in team sports must pay to FISU a deposit of EUR 5,000 per team, for Curling (M/W tournaments), Ice Hockey (M/W tournaments), and EUR 1,000 for Curling (Mixed Doubles tournament) to FISU (cf. Art. 5.3.5) at the latest seven months before the opening ceremony of the FISU Games;
- b. all participating countries must pay to the Organising Committee an advanced payment of 50% of the participation fees for each athlete and delegation official registered (based on the Quantitative entries) at the latest two months before the opening ceremony of the FISU Games;



- c. upon arrival, each country must pay the remaining balance to the Organising Committee.

The Organising Committee may receive this payment in its own currency at the official exchange rate, if it so wishes, and after approval by the FISU Executive Committee.

## **5.5 Accreditation cards**

- 5.5.1 The Organising Committee will provide at its own cost the production of all accreditation cards, including all printing solutions and hardware, lanyards, plastic covers/pockets or any other material needed.
- 5.5.2 An accreditation card with a recent photograph will be issued to each athlete whose dossier has been approved by the CIC, once all the finance dues have been paid by the concerned delegations to the OC and FISU (cf. Art. 3.4.3). Accreditation cards will also be issued to all accredited delegation officials. An accreditation card will fully be activated after individual's original passport (written in English) has been presented to the CIC after arrival.
- 5.5.3 Athletes will be required to keep their accreditation card with them at all times and be prepared to present it for inspection by CIC members or any other persons authorised by FISU.
- 5.5.4 Accreditation cards will give the holders access to sports venues, official accommodation venues and any other facilities or services agreed between the Organising Committee and FISU.
- 5.5.5 In declaring their starters or team composition, Heads of Delegation must list also the accreditation card numbers of their athletes.

Athletes reporting for the start of any individual or team sport must be prepared to show their card to the officials in charge. For team competitions, the manager must present before each match the list of the players who will take part in the matches, including accreditation card numbers.

## **5.6 Insurance**

- 5.6.1 FISU shall not be responsible for any claim for loss, injury or damage arising from holding the FISU Games.
- 5.6.2 As stated in the attribution contract between FISU and the Organising Committee, the Organising Committee shall contract, at its cost, an appropriate general liability insurance policy acceptable to FISU, covering the risks of any liability or damages arising from the organisation of the FISU Games and any act of the OC, from its constitution to its dissolution. The insurance will cover

without limitation, except in the case of local legal constraint, all claims for loss, injury or damage to goods and individuals arising from holding the FISU Games.

The Organising Committee shall set up a special "insurance information desk" in the Main Information Centre of the FISU Games Village.

5.6.3 Participating countries must have the following insurance conditions to cover travel and participation, (including secondary, non – emergency medical treatment), as they are neither the responsibility of the Organising Committee nor FISU.

Insurance	Description of covers	Limit in EUR per insured *	Territoriality
Medical expenses only following an accident/sickness during an insured competition	<b>Medical expenses</b> Reimbursement, advanced payment or meeting the actual cost in addition to and/or subsidiarily to the Sickness Insurance Primary Fund/Social Security and any other additional plan whether public or private.	max. 125,000.00	In the country (ies) of the event
Medical Assurances	<b>Search and Rescue costs</b>	max. 50,000.00	In the country (ies) of the event and to the home country of the victim(s)
	<b>Medical transport</b> - Medical evacuation - Medical repatriation	Unlimited	
	<b>Assistance death</b> - Repatriation of corpse in event of death - Assistance with formalities following a death - Cost of coffin	12,500.00	
	Return of person accompanying the insured	7,500.00	

	Visit of members of immediate family	max. 5,000.00	In the country (ies) of the event
	Sending medicines unavailable in situ	Cost of mailing	
Lump-sum accidental death benefit and accidental permanent disablement only following an accident during an insured competition including accidental cardiac arrest and stroke	Lump sum Accidental death benefit	max. 50,000.00	In the country (ies) of the event
	Accidental permanent disablement in the event of disablement in excess of 55%. The indemnity paid will be 100% of the sum insured	max. 50,000.00	

\* Limits per insured may vary based on the local market of the host country (ies) and will be modified by FISU for each event.

## 6. CEREMONIES & PROTOCOL

FISU will appoint a responsible person to settle all matters relating to protocol, ceremonies and awards, with the representatives of the Organising Committee.

The reference document for all protocol matters is the Guidelines of the FISU Protocol. The Organising Committee must submit to the approval of FISU all protocol-related matters in accordance with these guidelines.

### 6.1 Ceremonies

Each delegation must take part in the official ceremonies (opening ceremony, closing ceremony, delegation welcome ceremony, and any other ceremony which can be considered official). It is expected that at least half of the members of the delegations participate in these ceremonies. They will be informed by the Organising Committee about the time, location and procedure.

The protocol of the opening and closing ceremonies as well as for other ceremonies will be decided by the FISU General Secretariat in consultation with the Organising Committee.

For all official ceremonies, announcements shall always be in English first followed by the host country language if desired.

#### 6.1.1 Flower ceremonies

Flower ceremonies will be organised when specified by the IF. Its procedure shall be determined by FISU and the OC.

#### 6.1.2 Medal ceremonies

The Organising Committee will inform the Head of Delegation, delegation officials, and athlete(s) about the time and location of the medal ceremonies.

The national flags of the first three awardees will be raised and the only anthem played will be the FISU anthem, the *Gaudeamus Igitur*.

The medals will be presented by the FISU President or his representative.

### 6.2 Awards

#### 6.2.1 Medals

During the medal ceremonies, each competing athlete - individual sports, team events in individual sports and team sports - is entitled to receive a medal as follows:

- a. First place: a gold medal
- b. Second place: a silver medal
- c. Third place: a bronze medal

Only athletes receive medals and take part in the medal ceremony.

Medals, the design of which shall be formally approved by FISU, shall be provided by the OC and awarded in each of the competitions in accordance with the Guidelines of the FISU Protocol.

If an athlete or team is disqualified, the medal(s) shall be returned to FISU.

#### 6.2.2 Diplomas

The designs shall be formally approved by FISU and be provided by the OC and awarded in accordance with the Guidelines of the FISU Protocol:

- Diploma of Participation: to all delegations members;
- Diploma of Honour:
  - for individual sports – to athletes ranked 1 to 8;
  - for team sports/team events – to teams ranked 1 to 6; to all athletes, plus one additional diploma for the team;
- Diploma of Merit: for team sports, to the officials of medallist teams, that are mentioned on the match sheet of their respective final game
- Diploma of FISU Record: to athletes having broken a FISU Record. (the diploma is prepared and provided by FISU to the athlete after the event)

Additional diplomas may be awarded as listed in the Guidelines of the FISU Protocol.

If an athlete or team is disqualified, the diploma(s) shall be returned to FISU.

#### 6.2.3 Other awards

No other awards shall be given unless agreed with the FISU General Secretariat.

### 6.3 Flags

The Organising Committee will provide all flags (countries, FISU, host country, host NUSF, IF, event and any others) at its own cost. The number, the location and the way they will be displayed, must be in accordance with the Guidelines of the FISU Protocol and submitted to FISU for approval.

### 6.4 Seating for competitions

Sufficient seats will be available for all accredited clients in each sports venue in accordance with the Minimum Requirements for the FISU Games

## 7. MEDIA SERVICES

### 7.1 Media representatives shall apply for accreditation to the Organising Committee at least six weeks before the FISU Games through the OAS.

The Organising Committee is responsible for approving the accreditations of the media representatives from the host country whereas FISU is responsible for approving the ones of foreign media representatives.

## 8. MEDICAL SERVICES

### 8.1 The Organising Committee will provide accredited persons with free emergency medical care (diagnosis/treatment and local transportation) for all injuries and illnesses directly and indirectly related to the concerned FISU Event.

For the FISU Games, this obligation will begin from the day of the opening to the day of the closing of the FISU Games Village.

For the secondary or non-emergency treatment, participants must have their own appropriate insurance (cf. Art. 5.6.3).

### 8.2 The Organising Committee will provide athletes with adequate medical services during competitions and official trainings according to the IF Regulations.