BEACH SOCCER

TECHNICAL HANDBOOK

FISU WORLD UNIVERSITY CHAMPIONSHIPS

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FISU
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1. HISTORY

Beach Soccer has been integrated into the FISU World University Championship programme as a compulsory sport for the 2024 edition of the Beach Sports event. The inaugural edition of this event was held in the vibrant city of Rio de Janeiro, Brazil. It drew a respectable attendance of 136 participants, a mix of both men and women, eager to compete. The atmosphere throughout the event was truly electric, filled with camaraderie and the thrill of competition. Spectators and participants alike were treated to a series of captivating matches, showcasing impressive skill and sportsmanship. Adding to the unforgettable experience were the absolutely breathtaking views of Rio's iconic landmarks – the majestic Sugarloaf Mountain and the awe-inspiring Christ the Redeemer statue, providing a stunning backdrop to the proceedings.

2. STATISTICS

EDITION	YEAR	COUNTRY	CITY	COUNTRIES	ATHLETES			OFFs	TOTAL
					M	W	TOT		
1	2024	BRA	Rio de Janeiro	8	67	46	113	23	136

3. GENERAL SCHEDULE

DAY -3	DAY -2	DAY -1	DAY 1-3	DAY 4	DAY 5	DAY 6	DAY 7
A	A	GTM / OC	C	RD	C	C / CC	D

Legend: A – Arrivals / CC – Closing Ceremony / C – Competition / D – Departures / GTM – General Technical Meeting / OC – Opening Ceremony / RD – Rest Day

For Beach Soccer, the competitions shall last 6 days

4. REGISTRATION PROCEDURES

4.1. GENERAL ENTRY (DEADLINE: -6 MONTHS TO THE EVENT)

The General Entry if the first stage of the registration process, where delegations are invited to register, through the NUSFs, for the Championship indicating a general interest in participating in the event.

Teams and athletes are not required to submit any documentation or undergo a selection processes.

The submission of a General Entry Form is non-binding, indicating only initial interest by the NUSF but not final commitment

A. Team Deposit (Deadline: -5 months to the event)

A deposit of €5.000 must be paid to FISU during the General Entry stage and latest five months prior to the event, which secures a place in the selection process and serves as guarantee to confirm the intention to participate.

If a team is not selected, their deposit will be reimbursed

B. Teams Selection

The teams selection will be handled by the FISU Championship Department five months before the Championship following the below criteria (in no given order):

- Results achieved in the previous FISU Championships
- Continental distribution and representativity
- Beach Soccer Worldwide ranking

Once the teams selection is finalised, FISU transfers the deposit of the selected teams to the Organising Committee. If a team is not selected, the deposit is returned to the NUSF.

This deposit serves as part of the delegations' Participation Fee final balance, and according to FISU General Regulations, deposits are non-refundable in case of withdrawal

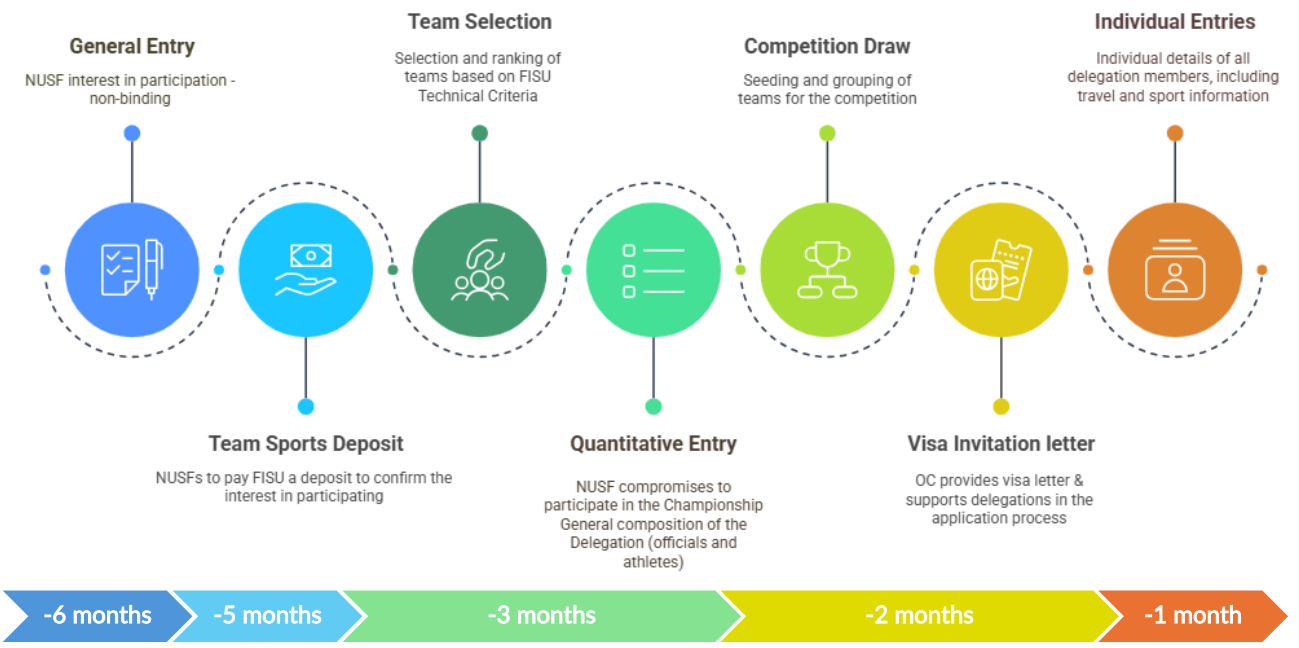
4.2. QUANTITATIVE ENTRY (DEADLINE: -3 MONTHS TO THE EVENT)

During the Quantitative Entry the NUSF delegation confirms the delegation composition in terms of numbers and although it does not yet provide individual details, it requires the NUSFs to submit an accurate count of delegation members.

4.3. INDIVIDUAL ENTRY (DEADLINE: -1 MONTH TO THE EVENT)

The Individual Entry is the final step in FISU event registration. The NUSF must provide all relevant data and documentation for each delegation member.

The remaining amount of the participation fees is paid in full to the Organising Committee by this deadline. Failure to do so may result in non-participation in the Championship, unless specifically approved by the Organising Committee



5. SPORT REGULATIONS

The Beach Soccer tournaments shall be organised in accordance with the most recent FIFA Beach Soccer regulations. In case of dispute in the interpretation of the rules, the English text shall be regarded as authoritative.

The competitions shall last 6 days as indicated in the General Schedule (Section 3) and the competition programme shall be proposed by the Organising Committee Competition Manager and confirmed by the FISU TCC, including the following events:

5.1. EVENTS

TOURNAMENTS	
Men	Women

For both men's and women's tournaments, a maximum of 16 teams and a minimum of 6 teams from at least 4 different countries and 2 different continents per tournament are required

If a tournament does not meet the minimum number of teams by the Quantitative Entry deadline (-3 months to the event), the tournament shall be cancelled

A. Seeding Procedure & Groups Draw

The seeding procedure will follow the same principles and criteria of the teams selection:

- The top eight teams of the previous Championship edition shall be seeded
- Next, the FIFA ranking will be utilised, with particular attention given to the continental distribution of the groups

The host country team shall be allocated in position A1

The draw will be carried out at the FISU headquarters by the FISU Championships Department

The draw will take place one month before the Championship and is communicated initially via the FISU social networks and then via the event's social networks

B. Match Point System

Teams will compete against one another in each group on a round-robin basis. Match points will be awarded for each group match according to the following criteria:

BEACH SOCCER MATCH POINT SYSTEM	
Win at Regular Time	3 points
Win at Extra Time	2 points
Win at Penalty Shootout	1 point
Loss	0 points

C. Classification Criteria

The ranking of each team in each group will be determined as follows:

a) Higher number of points obtained in all group matches
b) Goal difference across all group matches
c) Higher number of goals scored in all group matches

If two or more teams are equal on the basis of the above four criteria, their rankings will be determined as follows:

a) Higher number of points obtained in the group matches between the teams involved
b) Greater goal difference derived from the group matches contested between the teams involved
c) Higher number of goals scored in all group matches between the teams involved
d) A draw conducted by the local Organising Committee, in the presence of the team captains

Only goals scored during regular time and extra time will be considered under the above criteria

This is a full ranking tournament, meaning that teams will compete for every position in the final standings

D. Disciplinary Sanction

- A player or official who receives a red card will face a minimum suspension of one match.
- An accumulation of two yellow cards will also result in a one-match suspension.
- Single yellow cards will be nullified after the first phase and will not be carried over into the second phase of the competition.
- If a player receives their second yellow card in the final match of the group stage, they will still incur a one-match suspension and will be ineligible to participate in the subsequent match.

E. Protests

Any protest of a sport or disciplinary nature must reach the CTI through the referee or match commissioner within one hour after the completion of the game.

A Head of Delegation or their deputy may submit a protest against the decision of the CTI. Such a protest must be made in writing and submitted to CISCA in accordance with the relevant FIFA or FISU technical regulations.

Any such protest must be accompanied by the regulatory FISU deposit of 50 EUR, which will be refunded if the protest is upheld.

5.2. DELEGATIONS COMPOSITION

A. Athletes

EVENTS	MEN's	WOMEN's
Tournaments	Max. 12 athletes	Max. 12 athletes
Max. 24 athletes (12 men & 12 women) per delegation		

Each country is allowed to enter a maximum of 15 individuals per tournament: a maximum of 12 and a minimum of 10 players, and up to 3 officials

At the Technical Meeting, the Head of Delegation or his/her representative shall confirm and sign the official list of competitors accredited by the CIC

B. Officials

EVENTS	MEN's	WOMEN's
Tournaments	Max. 3 officials	Max. 3 officials
Max. 6 officials (3 for the men's team & 3 for the women's team) per delegation		

6. TECHNICAL OFFICIALS

6.1. INTERNATIONAL TECHNICAL OFFICIALS

For the FISU Championship, the ITOs are appointed by FIFA, with the endorsement of FISU. This appointment process considers several critical factors, including the number of teams, number of competition venues, the level and availability of NTOs, and the goal to minimise expenses when possible. To achieve cost-efficiency, FIFA will aim to nominate ITOs from neighbouring countries whenever feasible. This approach not only fosters regional cooperation but also optimises resources.

A. Number & Roles of ITOs

A ratio of one ITOs per team should be respected

INTERNATIONAL TECHNICAL OFFICIALS	
NUMBER	**FUNCTION**
1	Head of Referees
2	Referees Supervisors
1 per team	Referees
The total number of ITOs depends on the number of participating teams	

B. ITOs Costs

According to the Collaboration Convention signed between FISU and FIFA, the costs of the ITOs are the following:

- Organising Committee shall manage:
    - Technical Delegate's accommodation in single room
    - Technical Delegate's meals
    - Technical Delegate's internal transportation
    - ITOs flights
    - ITOs accommodation
    - ITOs meals
    - ITOs per-diems
    - ITOs internal transportation

All ITOs costs should be shared among the participating teams. The Organising Committee will collect all expenses related to the ITOs and submit them to FISU for approval. Once approved, the Organising Committee will communicate the total cost information to the teams and provide them with the invoices for payment

6.2. NATIONAL TECHNICAL OFFICIALS

Concerning the NTOs, these individuals are appointed by the Beach Soccer National Federation or the appropriate governing bodies within a country, under the supervision of the Organising Committee.

A. Number & Roles of NTOs

NATIONAL TECHNICAL OFFICIALS	
NUMBER	**FUNCTION**
1	National Referees Coordinator
2	Organising Committee Referee Liaison Officer
1 per venue	Match Commissioner
2 per venue	Timekeeper
2 per venue	Scorekeeper
The total number of NTOs depends on the number of competition venues	

6.2.1. REFEREE TEAM

A. Head of Referees

- One individual appointed by FIFA
- Responsible for supervising all refereeing activities and managing the daily appointments of referees (ITOs)

B. National Referees' Coordinator

- One NTO appointed by the NFF in collaboration with the OC (may be one for each gender)
- Must be an English speaker
- Provides support to the Head of Referees, particularly in the appointment of NTOs

C. Match Commissioners

- Appointed by the NFF in cooperation with the OC
- At least one person per competition venue (should oversee no more than 2-3 matches per day)
- Must be an English speaker
- Responsible for liaising with the Venue Manager regarding facilities issues
- Oversee match operations and ensure all activities outside the field of play are properly managed, including the following pre-match procedures:
    - Reporting to the venue 2 hours prior to kick-off
    - Receiving teams and match officials 1.5 hours before kick-off
    - Securing access to changing rooms and warm-up areas for teams on time
    - Collecting team lists 1 hour before kick-off
    - Checking player accreditation (refer to the item 12.3)
    - Ensuring teams are ready to enter the field and start the game punctually
- Responsible for all match documentation (see item 7.1.5):
    - Completing a Match Commissioners Report Form for each game
    - Ensuring the Match Summary Sheet is completed and signed by the referees and team coaches
    - Submitting all match documentation (Match Commissioners Report, Teams Lists, Match Summary Report) to the OC Technical Office within 1 hour of the match's conclusion
- Reporting any protests or complaints to the OC Technical Office and, ultimately, to the OC Competition Manager

D. OC Referee Liaison Officer

- One individual, appointed by the NFF in cooperation with the OC, typically a former international referee
- Must be an English speaker
- Responsible for the welfare of referees, including ITOs and NTOs, and managing their logistics (transfers, transportation, laundry, meals, etc)
- Ensure the Head of Referees has quick access to video recordings of matches

E. International Technical Officials (ITOs)

- Appointed by FIFA in collaboration with FISU
- Generally, one ITO per participating team
- Serve as the main referees, acting as third referees
- The OC manages ITOs travel arrangements, including visas and reimbursements
- The total cost, including travel expenses, will be calculated and, upon submission of documentation to FISU, charged as a reimbursable fee to all participating teams
- ITOs are entitled to a daily allowance of €50 from departure until arrival, payable in cash by the OC before the first match

F. National Technical Officials (NTOs)

- Concerning the NTOs participation, it falls outside the scope of FISU or FIFA. It is therefore advisable for the Organising Committee to reach an agreement directly with the National Federation. This collaboration will help ensure clarity and alignment on the financial aspects associated with it, including the following:
    - NTOs Nomination – Ensure all NTOs possess the necessary qualifications to work in an international event
    - Management and distribution of the technical officials clothing / uniforms
    - Arrangement of suitable accommodation for the required period, if needed

It is strongly recommended to initiate communication with the National Federation promptly regarding the appointment of these officials. This proactive approach will help avert any potential personnel shortages that may arise from conflicting event dates, thereby expanding the available options and ensuring a more successful engagement

7. SPORT MINIMUM REQUIREMENTS

7.1. COMPETITION VENUES

- Number of competition venues – 2
- Type of venues – Outdoor
- Courts:
    - Length – 37m
    - Width – 28m
    - Depth – 40cm
- Safety zone:
    - Side lines – at least 2m
    - Outer goal lines – at least 2m

7.2. TRAINING VENUES

- Number of training venues – 2
- Type of venue – Outdoor
- Courts:
    - Length – 37m
    - Width – 28m
- Safety zone:
    - Side lines – at least 2m
    - Outer goal lines – at least 2m

All training venues should follow the same standards as the competition venues

7.3. EQUIPMENT

A. Venue Equipment

- Goals with nets
- Electronic score and time board
- Balls
    - The Organising Committee is responsible for providing the competition balls.
    - FISU will assist in getting these balls from FIFA
    - It is recommended that ten new balls are available each day at venues hosting up to eight matches daily. Additionally, a minimum of eight balls should be provided at each training court.
    - Approximately 100 FIFA-approved match balls are required in total.

Please refer to the Minimum Requirements document for more detailed information

B. Uniforms & Sport Equipment

- Team Equipment – Delegation members and any other individuals carrying out duties on behalf of the National University Sports Federation (NUSF) are not permitted to display political, religious, commercial, or personal messages—whether in language or imagery—on their playing or team kits, equipment (including kit bags, beverage containers, medical kits, etc.), or body during their stay at the halls, training sites, or any other areas requiring accreditation for access. Violations will be reported to the FISU Disciplinary Committee, which will impose appropriate sanctions in accordance with FISU regulations.
- Each team must inform FISU of two contrasting colours for its official and reserve team kits (shirts, shorts, and socks)—one predominantly dark and the other predominantly light. Additionally, teams must select two contrasting colours for their goalkeeper kits. These two goalkeeper kit colours must be clearly different from each other and distinct from the official and reserve kit colours.
- Goalkeeper shirts for flying goalkeepers must be of the same model as the official goalkeeper shirts. This information must be provided to FISU on the team colour form. Only these colours are authorised for match play. The Competition Manager will notify teams of the colours they must wear for each match.
- All playing kits must be submitted to the Competition Manager for colour verification and match allocation during the General Technical Meeting.
- Throughout the Championship, each player shall wear the number assigned to them on the official players' list. The same player must use this number across all equipment, including flying goalkeeper kits. The player's last name, nickname, or abbreviation shall be printed above the number on the back of the shirt and must be clearly legible, in accordance with FISU Equipment Regulations (optional).
- Official and reserve team kits, including those of goalkeepers and flying goalkeepers, must be taken to every match.
- ITOs & NTOs uniforms – either provided by the Organising Committee or, in their absence, the official uniforms used at FIFA (ITOs) and National (NTOs) events.
- Bibs – the Organising Committee must supply four sets of bibs in different colours (contrasting colours) per competition venue.

8. TRAININGS

The Organising Committee is responsible for coordinating and communicating the training schedule to each delegation, ensuring appropriate access to facilities based on the sport and competition schedule. Some of the factors to be considered are:

- Create a training schedule based on the indications of the FISU TCC
- Consider the usage of the main competition venue, if needed and appropriate
- Provide hydration and basic medical assistance for training sessions
- Share a detailed training plan with each delegation at least 48 hours before their arrival
- Ensure training venue availability throughout the Championship
- Each training session will last one hour

Please refer to the Section 5.2.3 of the General Handbook for more detailed information regarding Trainings

9. MEDICAL SERVICES

A. FISU Requirements

- First aid and Emergency Medical care
- Medical transportation
- OC on-call first aid medical services shall be available on a 24-hour basis
- A minimum of two ambulances per venue should be available and on duty from the start of warm-up until at least 45 minutes after the final competition of the day

B. Participants Medical Insurance

All participants must have a valid travel medical insurance, covering:

- 24/7 Emergency Assistance
- Emergency Medical Expenses
- Medical Evacuation/Repatriation
- Trip Cancellation/Interruption
- Accidental Death or Injury

The OC is solely responsible for providing first-aid, emergency medical care, and transportation to the designated hospital. All other medical costs shall be borne by the participant's insurance

Refer to the Section 3.4.1 of the General Handbook for more detailed information regarding Medical Services

10. DOPING CONTROL

A. FISU Requirements

- The requirements regarding the number and type of doping tests, as well as the total number of tests to be conducted, can be found in the *FISU Doping Test Requirements* document. This information is available exclusively to the Organising Committee.
- The OC Doctor or Head of the Medical area shall coordinate the doping testing and contact the FISU CMI to clarify the moment or disciplines in which the tests will be carried out.
- All doping tests costs (including collection, transportation, laboratory analyses) shall be borne by the Organising Committee.

B. Athletes Selection

- Athletes are eligible for testing once accredited until departing from the official event accommodation.

Please refer to the Section 3.4.2 of the General Handbook for more detailed information regarding Doping Control

11. PROTOCOL, SPORT PRESENTATION & AWARDING

11.1. MEDALS TABLE

BEACH SOCCER									
EVENTS	MEN			WOMEN			OFFICIALS		
	G	S	B	G	S	B	G	S	B
Tournaments	12	12	12	12	12	12	6	6	6
TOTAL	**12**	**12**	**12**	**12**	**12**	**12**	**6**	**6**	**6**

A. FISU Requirements

The Organising Committee is responsible for providing the medals as shown in the table above. Medals must be awarded for both tournaments. The top three teams in each tournament, including their officials, are eligible for medals.

The table below provides a comprehensive overview of the total number of medals awarded across all competition tournaments. Please note that extra/reserve medal sets and the FISU set are not included in these figures.

BEACH SOCCER MEDALS	
Gold	30
Silver	30
Bronze	30

The Organising Committee must provide FISU a set of medals of the event

B. Recommendations & Considerations

It is crucial to have additional sets of medals on hand as a contingency. Some medals may be defective and may need to be replaced.

C. Trophies

For the Beach Soccer Championship, the Organising Committee will present the winning team with a trophy as a minimum. However, it is recommended that trophies be awarded to all top three teams. The trophies may vary in size and colour based on their finishing positions.

D. Individual Awards

The individual awards ceremonies are most common for team sports events and are not mandatory. As unofficial awards, there is not a specific or rigid protocol, and they can be linked to an OC sponsor, such as:

- Best Player
- Best Goal Scorer
- Best Goalkeeper
- Fair Play

Referees awards should also be considered

11.2. SPORT PRESENTATION

Sports presentation is vital for elevating a Championship from a competition to an unforgettable experience. It encompasses everything from music and lighting to commentary and fan engagement, creating an unique atmosphere that engages the audience.

In case there is a big screen in the venue for the spectators, some educational video (provided by FIFA) regarding the rules of the sport can be displayed at the beginning of the competition day

A. FISU Requirements

- **Audio Elements**
  - Sound System: A high-quality sound system is essential for announcements, music, and commentary, ensuring clear communication and engaging atmosphere.
  - Microphone: Essential for general announcements such as schedule, results, athletes introduction, general information, others.
  - Thematic Music: Curate an energetic playlist to be played during introductions, warm-ups, team time-outs, and medal ceremonies to elevate the excitement.
- **Visual Elements**
  - Disco lights: The lights have the remarkable ability to transform an ordinary venue into a vibrant spectacle, creating an electrifying atmosphere, and can be used during key moments, such as player introductions.
- **Commentary and Announcing**
  - Live Announcements: Make timely announcements regarding event schedules, results, and athlete backgrounds to keep the audience informed and engaged.

Athletes Introduction

  - Ceremonial Introductions: Develop exciting and personalized introductions for the athletes, showcasing their achievements and backgrounds. This builds anticipation before each match.

B. Recommendations & Considerations

- **Audio Elements**
  - DJ: Enhances the atmosphere and overall experience of a sports competition, by creating and maintaining energy, motivating the athletes and engaging the crowd.
- **Commentary and Announcing**
  - Engaging Commentary: Hire knowledgeable commentators who can provide insights about the athletes, tactics and strategies. This adds depth to the viewing experience.

11.3. BEACH SOCCER PRE-MATCH PROTOCOL

BEACH SOCCER PRE-MATCH PROTOCOL	
TIME	**ACTIVITY**
-75’	Arrival of teams
-75’	Field of Play inspection by Match Commissioner, referees and team representatives
-60’	Teams to confirm Match Sheets to Match Commissioner
-50’	Teams warm-up on the court
-30'	- Announcement of the teams’ players by Announcer
-15'	- End of warm-up and teams return to the dressing room
-15’	- Player ID checks by the referees
-15’	- All flagbearers and flags are ready in the tunnel
-15’	- Ball kids take their positions around the court
-10'	- All players and Match Officials must be in the tunnel
-9'	- Referees check on starting players list and player’s equipment in the tunnel
-8'	- Flagbearers enter with the Match Officials and teams
-7'	- Teams enter and line up in front of VIP Tribune
-5’	- FISU anthem (short version) is played
-4’	- Teams’ handshake
-3’	- Teams’ photo, coin toss and pennants exchange
0'	- Kick-off
Full Time	
FT	Teams and referees shake hands, wave to the spectators, and leave the court together

12. SERVICES

The Organising Committee should provide a variety of services for the event, including:

- Competition Video Recording
- Ice
- Laundry
- Wi-Fi

Please refer to the Section 3.11 of the General Handbook for more detailed information on all services

12.1. COMPETITION VIDEO RECORDING

Recording matches or athlete performances for review, evaluation, and technical analysis is a common need in Beach Soccer. The Organising Committee should be prepared to meet the expectations of delegations in this regard.

- Ensure a system is in place allowing delegations to access recordings as soon as possible after the matches or events conclude.
- Provide reserved spaces in each venue with good visibility and access to power outlets, so delegation officials can carry out private recordings effectively if needed.

The OC should provide the recordings through a download option from the official event website, or from an alternative Cloud-based platform (access via link) for easy and quick retrieval

12.2. ICE

The supply of ice is one of the most common requests from participating delegations, particularly for injury treatment and recovery purposes.

- The Organising Committee must supply ice for treating injuries during both practice and competition, as part of the medical coverage for the event. It does not cover large quantities of ice needed for recovery treatments, such as cryotherapy.

The Organising Committee secure a reliable ice provider on standby, anticipating the request from teams and establishing clear procedures for ice procurement, including pricing and how to access this service

12.3. LAUNDRY

Laundry services are essential for many sports, particularly in long-duration competitions and team sports, where athletes may require frequent changes of clothing.

- Laundry services must be provided in all Team Sports Championships and in all sports with more than four competition days.
- Self-Service or Full-Service Laundry can be considered (hotel/accommodation and external services included in the latter)

Self-Service is the preferred option, giving more flexibility and control to the teams. If not, it is important to negotiate reduced pricing and adjust the timing for collection/delivery of uniforms with the provider

12.4. WI-FI

Wi-Fi is an essential service for university students, as it serves as a critical infrastructure that fosters communication and supports their academic responsibilities.

- Participants can easily access real-time information about event schedules, results, and updates. This allows them to plan their day effectively, ensuring they don't miss out on key events and activities.
- Participants can engage with live broadcasts, social media updates, and other digital content related to the event.
- For many students, academic responsibilities continue even during events. Wi-Fi connection ensures they can access study materials and educational resources, maintain communication with professors, and keep up with online courses.

Wi-Fi should be provided free of charge for all participants at the event, both at the accommodation sites and at the competition venues

13. GENERAL TIMELINE

TIMELINE	ACTIONS
Event -12 months	• Coordination Visit ○ Venues visit and Equipment approval (FISU TCC) • Competition programme approval (FISU TCC) • Venue medical plan approval (FISU TCC)
Event -6 months	• General Entries (NUSFs)
Event -5 months	• Team Deposit (NUSF) • Team Selection (FISU)
Event -3 months	• Quantitative Entries (NUSFs) • ITOs & NTOs list (FISU / FIFA)
Event -1 months	• Individual Entries (NUSFs) • ITOs Cost (NUSF) • 100% payment from participating countries (NUSFs / OC) • Final Bulletin (OC / FISU / FISU TCC)
Event -1 day	• Accreditation and participants list confirmation (NUSFs) • Technical Officials Meeting (ITOs / NTOs / TCC / OC) • General Technical Meeting (NUSFs / OC / FISU)
EVENT	
Event +1 week	• Send all documents and media to FISU (OC)
Event +1 month	• Final Report to FISU (OC)

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PUBLISHED BY

FISU

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